

Maharashtra Education Society's

## Abasaheb Garware College

Deen Dayal Upadhyay KAUSHAL Kendra

Karve Road, Pune – 411004

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### Job openings

Post	No. of positions	Qualifications / Requirements	Job Role
Project Director cum Associate Professor	1	<ul style="list-style-type: none"><li>• Ph.D. and SET / NET</li><li>• Experience: 8 to 10 years</li><li>• Full time</li></ul>	<ul style="list-style-type: none"><li>• Mediator between Society, AGC and persons involved</li><li>• Mediator between Industry and F-TEC, SSC, UGC, SPPU etc</li><li>• Seeking various permissions from SSC (like course structure etc.)</li><li>• Will monitor, motivate, channalise all the processes</li><li>• Will have control over all the programmes and activities</li><li>• Will look after compliances (i.e. affiliation, UGC reporting from time to time)</li><li>• Will have control over financial matters</li></ul>
Assistant Professor, Media Convergence	1	<ul style="list-style-type: none"><li>• SET / NET</li><li>• Teaching experience: 5 to 8 years</li><li>• Full time</li></ul>	<ul style="list-style-type: none"><li>• To train the students</li><li>• Design innovative training methods and techniques</li><li>• Conduct practical</li><li>• Assessment of students</li><li>• Co-ordination with industry</li></ul>
Assistant Professor, Beauty & Wellness	1	<ul style="list-style-type: none"><li>• ABTC / BABTAC / CIDESCO</li><li>• Teaching experience: 5 to 8 years</li><li>• Full time</li></ul>	<ul style="list-style-type: none"><li>• To train the students</li><li>• Design innovative training methods and techniques</li><li>• Conduct practical</li><li>• Assessment of students</li><li>• Co-ordination with industry</li></ul>
Multi Task Support Officer	1	<ul style="list-style-type: none"><li>• Masters in Social Work / Mass Communication</li><li>• Experience: 5 to 8 years</li><li>• Full time</li></ul>	<ul style="list-style-type: none"><li>• Will look after day to day administration</li><li>• Co-ordination between various persons and agencies involved</li><li>• Official communication</li><li>• Compliances regarding admissions</li><li>• Co-ordinating and designing workshops / promotional activities with the support of Marketing agency</li></ul>
Technical assistant	1	<ul style="list-style-type: none"><li>• Graduation from any stream</li><li>• Experience: 2 to 3 years</li><li>• Full time</li></ul>	<ul style="list-style-type: none"><li>• All sort of support to the Faculty to conduct sessions and practical</li><li>• Lab management</li><li>• Administrative and back office support</li></ul>